Effective Date: 03/13/2014

To: Alarm Monitoring Companies, Installers & Users  
From: SLCPD Alarm Permit Administration  
Re: Alarm Permit Entry at www.slcpd.com & SLC Ordinance, Chapter 5.08

Alarm permit requests are best entered by alarm company vendors for Salt Lake City (SLC) customers:

- Alarm permits in SLC are free
- Permits do not require annual renewal
  1) Go to www.slcpd.com
  2) Scroll to POPULAR LINKS at the bottom of the homepage
  3) SLC Ordinance 5.08 and Instructions for use are at Alarm Permit
  4) Click on Alarm Permit Entry
  5) Create a new permit for a SLC address
  6) Entry process completion generates a alarm permit number confirmation.

Alarm permit numbers allow alarm companies or customers, or, self-installed customers, to use the SLCPD website to:

1) Update alarm permit information when changes occur
2) De-activate alarm permits

Read alarm permit responsibilities:

- “Salt Lake City Ordinance, Chapter 5.08, Salt Lake City Code, Relating to Burglary and Robbery Alarm Systems.”
- Salt Lake City Ordinance 5.08 requires a private guard response to a burglar alarm (door or window contacts and/or motion sensors). When a guard verifies criminal activity contact is made directly by the guard to SLCPD for dispatch of an officer(s).
- False alarms triggering a police response result in fines outlined in SLC Ordinance 5.08.
- Fines range from $100 for the first alarm to $450 for the fifth and each consecutive false alarm within a year.
  1) False Alarm Prevention Class attendance waives one $100 fine per 365 day period
  2) Prevent future false alarms - contact your alarm vendor or monitoring company for alarm system training and maintenance.

If an alarm user is at home, or at a business, and an emergency occurs, dial 9-1-1:

- 9-1-1 dialing is more efficient to summon an officer than an alarm system keypad
- 9-1-1 calls advise officers of details about the emergency
- Officers who arrive know what steps are necessary to ensure safety

Questions regarding SLC Ordinance 5.08 or the Alarm Permit can be sent to: alarmpermit@slcgov.com