



POLICE DEPARTMENT

Effective Date: 03/13/2014

To : Alarm Monitoring Companies, Installers & Users
From: SLCPD Alarm Permit Administration
Re : Alarm Permit Entry at www.slcpd.com & SLC Ordinance, Chapter 5.08

Alarm permit requests are best entered by alarm company vendors for Salt Lake City (SLC) customers:

- Alarm permits in SLC are *free*
- Permits *do not* require annual renewal
 - 1) Go to www.slcpd.com
 - 2) Scroll to POPULAR LINKS at the bottom of the homepage
 - 3) SLC Ordinance 5.08 and Instructions for use are at Alarm Permit
 - 4) Click on **Alarm Permit Entry**
 - 5) Create a new permit for a SLC address
 - 6) Entry process completion generates a alarm permit number confirmation.

Alarm permit numbers allow alarm companies or customers, or, self-installed customers, to use the SLCPD website to:

- 1) Update alarm permit information when changes occur
- 2) De-activate alarm permits

Read alarm permit responsibilities:

- "Salt Lake City Ordinance, Chapter 5.08, Salt Lake City Code, Relating to Burglary and Robbery Alarm Systems."
- Salt Lake City Ordinance 5.08 requires a private guard response to a burglar alarm (door or window contacts and/or motion sensors). When a guard verifies criminal activity contact is made directly by the guard to SLCPD for dispatch of an officer(s).
- False alarms triggering a police response result in fines outlined in SLC Ordinance 5.08.
- Fines range from \$100 for the first alarm to \$450 for the fifth and each consecutive false alarm within a year.
 - 1) False Alarm Prevention Class attendance waives one \$100 fine per 365 day period
 - 2) Prevent future false alarms - contact your alarm vendor or monitoring company for alarm system training and maintenance.

If an alarm user is at home, or at a business, and an emergency occurs, dial 9-1-1:

- 9-1-1 dialing is more efficient to summon an officer *than an alarm system keypad*
- 9-1-1 calls advise officers of details about the emergency
- Officers who arrive know what steps are necessary to ensure safety

Questions regarding SLC Ordinance 5.08 or the Alarm Permit can be sent to: alarmpermit@slcgov.com